



ISCON SURGICALS LTD.

APPLICATION FOR EMPLOYMENT

(Please write in your own handwriting. If any of the information is not available please write NIL / Not Applicable. Don't leave any space blank.)

Date: _____

Advt. Ref. & Date _____

Name of Applicant _____

Post Applied For _____

Location (H.Q) _____

Expected Salary (P.M) Gross Rs. _____

Father's / Husband's Name _____

Occupation _____

Spouse's Name _____

Occupation _____ SC/ST _____



Present Address

Permanent Address

Phone No. _____

Mobile No. _____

Phone No. _____

Passport No

Voter's ID Card No.

Age of Applicant _____

Date of Birth _____

Place of Birth _____

Sex: Male Female

Marital Status: Married Unmarried

Widower Divorced

Height _____ Weight _____

Nationality _____

Religion _____

Number of Dependents- Total

Parents _____

Children _____

Foreign Travel(s) / Relatives Abroad (if any) give details?

Do you have relatives employed in this organization? <input type="checkbox"/> YES <input type="checkbox"/> NO	If 'YES' mention their name, relationship and department?
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Person(s) to be notified in case of Emergency (Name & Address)

Phone No: _____ Mobile No.: _____

Do You Own:- <input type="checkbox"/> Two Wheeler <input type="checkbox"/> Four Wheeler <input type="checkbox"/> Other	Do You have:- <input type="checkbox"/> Residential Accommodation <input type="checkbox"/> Phone at Residence
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E D U C A T I O N A L Q U A L I F I C A T I O N

Level	Name of Institution & Location.	Year of Passing	Board / Univercity	Percentage
10TH				
11th/12TH				
Graduation				
Post Graduation				
Others				

Special Subject in Graduation:	Special Subject in Post Graduation:
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Fellowship or Scholarship etc. (If any) give details?

W O R K E X P E R I E N C E

1.	Employment Record		Name & Address of Employer (Give most recent employment First then in chronology)	1. Position held by you in the organization. 2. Nature of Business & turnover of Co. 3. Nature of work handled by you.
	Date To From	Period Years-Month-Days		
			Phone No.:	
	Gross Monthly Salary (Rs.) At Start	When Leaving	Reason of / for leaving:	
2.			Phone No.:	
	Gross Monthly Salary (Rs.) At Start	When Leaving	Reason of / for leaving:	
3.			Phone No.:	
	Gross Monthly Salary (Rs.) At Start	When Leaving	Reason of / for leaving:	
4.			Phone No.:	
	Gross Monthly Salary (Rs.) At Start	When Leaving	Reason of / for leaving:	

S E L F E V A L U A T I O N

Fill in the languages you can speak, read & write Fluently/Resonably:-

Speak					
Read					
Write					

Mother Tongue :

Any specializations course or training? Give details:

Details of computer knowledge (if any)?

Name your hobbies and recreational activities?

News paper or magazine you read?

Membership of professional organisation(s)?

Your ambition in life?

Your Strengths?

Your Weaknesses?

Your Achievements?

Your Failures?

I N F O R M A T I O N

Have you ever been convicted of a crime or
Is any case pending against you?

YES

NO

Whether any disciplinary proceedings initiated
Or Punishment/Penalty levied upon you?

YES

NO

Do you have any major illness/disability
Operated or met with accident? If yes give details.

YES

NO

Willing to travel.

Willingness to accept transfer?

When can you join if selected?

Are you willing to be posted anywhere in India?

R E F E R E N C E S

	Name	Occupation	Address	Telephone No.
1.				
2.				
3.				

Who referred you to this organization?

Have you ever applied to this organization before? If yes, indicate year & position.

L A S T S A L A R Y

Basic _____	Medical _____
D.A _____	Superannuation _____
Allowances _____	P.F. _____
Bonus / Ex-Gratia _____	Co. Car ___ YES/NO ___ Co. House ___ YES/NO ___
L.T.A _____	Club Membership _____
	Others _____

TOTAL (Gross Value) Rs. : _____ Yearly

S I G N A T U R E

If employed I agree to abide by and observe all rules and regulations of the company as prevalent from time to time. I am willing to take medical examination when required. I hereby confirm that the information/statements given by me in this application from page no.1 to 3 are true. I accept that I shall be liable for dismissal from service if the same are found to be a misrepresentation of facts or incorrect.

Place:- _____

Signature

Date:- _____

Name: _____

N O T E

1. Please enclose your bio-data/resume together with xerox copies of testimonies if any.
2. Enclose separate sheets if you wish to give descriptive details on any subject.
3. Any other matter you wish to discuss with us.

Applicants are requested not to write in the following space:

F O R O F F I C E U S E O N L Y

Interviewed On: _____

Total Points Scored _____

Comments:

1. Applicant SELECTED / NOT SELECTED for employment out of _____ applicants.
2. Probation period: _____.
3. Suggested level of Management: _____.
4. Salary before confirmation (Gross): Rs. _____.
5. Salary after conformation (Gross) Rs. _____.
6. Other benefits (if any): _____.

Manager-H.R.D

I hereby agree to the terms and conditions stated above and will join on _____ or within _____ days.

Date: _____

Signature